



# Japanese Language Short-term Courses, 2014

## 1. COURSES

Courses	Period of Study	Application Period	Classes
April	From April 7, 2014 To June 20, 2014	From February 18, 2014 To March 24, 2014	5 days a week (Mon. ~ Fri.)  09:20 ~ 15:05 or 12:35
July*1	From June 23, 2014 To August 5, 2014	From April 14, 2014 To June 13, 2014	
October	From October 6, 2014 To December 22, 2014	From July 7, 2014 To September 19, 2014	
January*1	From January 8, 2015 To February 24, 2015	From October 14, 2014 To December 5, 2014	

Please ask TRIDENT Admission Office BEFORE applying whether each course will be held or not. Applications will be accepted only if there is a space available in a suitable level class.

The term schedule may be subject to slight changes.

\*1: 【July course・January course】

\* Students who expect introductory level should take the placement test when applying.

\* Minimum Class size of the introductory level class is 5. We will settle on whether the introductory level class can be opened a month prior to the start of the course.

\* "Minna-no-Nihongo" is used for the introductory level class. If this level is not suitable for you, we will change your class after you take the placement test.

## 2. ELIGIBILITY FOR ENTRANCE

Applicants must have no scheduling restrictions.

## 3. APPLICATION DOCUMENTS

Application Form (TRIDENT-designated form)

3 Copies of Photograph [ 4cm×3cm ] (3, including the one attached to the Application Form)

\* Documents other than those noted above may be required.

## 4. PRE-ENTRANCE FEES AND TUITION

Courses	Application Fee	Enrollment Fee	Tuition	Total Fee
April	¥ 5 , 0 0 0	¥ 2 5 , 0 0 0	¥ 2 5 7 , 2 5 0	¥ 2 8 7 , 2 5 0
July			¥ 1 4 3 , 5 0 0	¥ 1 7 3 , 5 0 0
October			¥ 2 5 7 , 2 5 0	¥ 2 8 7 , 2 5 0
January			¥ 1 4 3 , 5 0 0	¥ 1 7 3 , 5 0 0

Test-books and other materials are not included in the above fees/tuition.

## 5. APPLICATION PROCEDURES

Submit the application documents mentioned in Part 3 above with the application fee to TRIDENT Admission Office or to overseas liaison offices designated by TRIDENT.

Applicants are selected through screening the submitted documents. TRIDENT will notify those who have passed the selection process and inform them about further entrance procedures.

After applicants pay the enrollment fee and tuition, TRIDENT will issue a "Letter of Acceptance."

### 《Attention!》

\* When applicants fail to get a Temporary Visitor Visa for 90 days, the application fee IS NOT refundable.

\* If an applicant withdraws from the course after paying the school expenses, **but before classes start**, the application fee and enrollment fee are not refundable. *After classes start, tuition is not refundable for any reason.*

SEE BACK

- \* TRIDENT will not issue any documentation to Short-term Course students ( including student identification cards, diplomas, transcript, letters of recommendation, etc.). However, TRIDENT will issue a completion certificate to students whose attendance rate is 75% or higher during their period of study.
- \* TRIDENT will not issue documentation for student commuter tickets or for JR's student discount rail passes to Short-term Course students.
- \* If classes are cancelled due to natural disaster or public transportation strike, TRIDENT will not have make-up classes.
- \* Please get overseas travelers insurance before coming to Japan. (In Japan, you cannot get short term insurance.)

## 6. **DORMITORIES**

Please see the information sheet concerning dormitories.

## 7. **DISCOUNT PRIVILEGE**

Those who have studied in a short-term course will get the following reduction of school fees when applying for regular courses. ( Application Fee : ¥20,000 → ¥0、 Enrollment Fee : ¥ 100,000 → ¥50,000 )

### **PRIVACY POLICY REGARDING INFORMATION SUBMITTED BY APPLICANTS**

*Kawaijuku-Gakuen Educational Foundation, Trident College of Languages and Hotel treats personal information submitted by applicants as strictly confidential and manages the information accordingly*

1. Personal information that will be used
  - Personal information written on the documents submitted by applicant.
  - Personal information gathered by correspondence, interviews, or any other verbal or written means.
2. Use of personal information
  - Evaluate applicant for selection into Trident College of Languages and Hotel.
  - After matriculation, Trident College of Languages and Hotel will refer to the information submitted for applicant guidance regarding student life and his/her studies.
3. Correction and Deletion of Personal Information
  - If applicants need to correct or delete any personal information, they should contact the Japanese Department of Trident College of Languages and Hotel.
  - Action will be taken promptly.
4. Release of Information to a Third Party
  - Trident College of Languages and Hotel will never release information to a third party without the prior consent of the applicant.
5. Entrustment of Personal Information to Other Parties
  - When Trident College of Languages and Hotel entrusts, all or in part, an applicant's personal information to other parties, every effort is made to ensure that the third party will treat the information received as confidential and will manage the information accordingly.
6. Consequences of Not Submitting Personal Information
  - Applicants can choose not to submit all or part of their personal information, however applicants risk the possibility of being rejected by Trident College of Languages and Hotel for entrance into the college.
7. Manager in Charge of Personal Information
  - Dean of Trident College of Languages and Hotel, Kawaijuku-Gakuen Educational Foundation

To submit your application  
or for further information  
regarding the Privacy Policy,

**Contact:**

**KAWAIJUKU-GAKUEN EDUCATIONAL FOUNDATION  
TRIDENT COLLEGE OF LANGUAGES AND HOTEL  
JAPANESE DEPARTMENT**

4-1-11, Meieki, Nakamura-ku, Nagoya 450-0002 Japan

**TEL:052-582-1775    FAX:052-582-1782**

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**- Office Hours : 9 : 0 0 ~ 1 8 : 0 0 (except for Saturdays, Sundays, and Holidays) -**