



KAWAJUKU-GAKUEN EDUCATIONAL FOUNDATION
 TRIDENT COLLEGE OF LANGUAGES AND HOTEL
Japanese Language Short-term Courses, 2012

1. **COURSES**

Courses	Period of Study	Application Period	Classes
April	From April 10, 2012 To June 22, 2012	From January 10, 2012 To March 16, 2012	5 days a week (Mon.~Fri.) 09:20~15:05 or 12:35
July*1	From June 25, 2012 To August 8, 2012	From April 2, 2012 To June 15, 2012	
October	From October 9, 2012 To December 21, 2012	From July 9, 2012 To September 14, 2012	
January	From January 8, 2013 To February 26, 2013	From October 1, 2012 To December 7, 2012	

*1 : No beginners course offered. Applicants must pass a placement test to be considered for entrance.

- ※ Please ask TRIDENT Admission Office BEFORE applying whether each course will be held or not.
- ※ Applications will be accepted only if there is a space available in a suitable level class.
- ※ The term schedule is subject to change.

2. **ELIGIBILITY**

Applicants must have no scheduling restrictions.

3. **APPLICATION DOCUMENTS**

- ① Application Form (TRIDENT-designated form)
 - ② 3 Copies of Photograph [4cm×3cm] (3, including the one attached to the Application Form)
- * Documents other than those noted above may be required.

4. **PRE-ENTRANCE FEES AND TUITION**

Courses	Application Fee	Enrollment Fee	Tuition	Total Fee
April	¥5, 000	¥25, 000	¥235, 000	¥265, 000
July			¥140, 000	¥170, 000
October			¥240, 000	¥270, 000
January			¥145, 000	¥175, 000

※ Test-books and other materials are not included in the above fees/tuition.

5. **APPLICATION PROCEDURES**

- ① Submit the application documents mentioned in Part 3 above with the application fee to TRIDENT Admission Office or to overseas liaison offices designated by TRIDENT.
- ② Applicants are selected through screening the submitted documents. TRIDENT will notify those who have passed the selection process and inform them about further entrance procedures.
- ③ After applicants pay the enrollment fee and tuition, TRIDENT will issue a “Letter of Acceptance.”

《Attention!》

- * When applicants fail to get a Temporary Visitor Visa for 90 days, the application fee IS NOT refundable.
- * If an applicant withdraws from the course after paying the school expenses, **but before classes start**, the application fee and enrollment fee are not refundable. *After classes start, tuition is not refundable for any reason.*

※SEE BACK ↓

- * TRIDENT will not issue any documentation to Short-term Course students (including student identification cards, diplomas, transcript, letters of recommendation, etc.). However, TRIDENT will issue a completion certificate to students whose attendance rate is 75% or higher during their period of study.
- * TRIDENT will not issue documentation for student commuter tickets or for JR's student discount rail passes to Short-term Course students.
- * If classes are cancelled due to natural disaster or public transportation strike, TRIDENT will not have make-up classes.
- * Please get overseas travelers insurance before coming to Japan. (In Japan, you cannot get short term insurance.)

6. **DORMITORIES**

Please see the information sheet concerning dormitories.

7. **APPLICATION FOR REGULAR COURSES**

Those who have studied in a short-term course will get the following reduction of school fees when applying for regular courses. (Application Fee : ¥20,000 → ¥0, Enrollment Fee : ¥ 100,000 → ¥50,000)

〈PRIVACY POLICY REGARDING INFORMATION SUBMITTED BY APPLICANTS〉

Kawaijuku-Gakuen Educational Foundation, Trident College of Languages and Hotel treats personal information submitted by applicants as strictly confidential and manages the information accordingly.

1. Personal information that will be used
 - ① Personal information written on the documents submitted by applicant.
 - ② Personal information gathered by correspondence, interviews, or any other verbal or written means.
2. Use of personal information
 - ① Evaluate applicant for selection into Trident College of Languages and Hotel.
 - ② After matriculation, Trident College of Languages and Hotel will refer to the information submitted for applicant guidance regarding student life and his/her studies.
3. Correction and Deletion of Personal Information

If applicants need to correct or delete any personal information, they should contact the Japanese Department of Trident College of Languages and Hotel. Action will be taken promptly.
4. Release of Information to a Third Party

Trident College of Languages and Hotel will never release information to a third party without the prior consent of the applicant.
5. Entrustment of Personal Information to Other Parties

When Trident College of Languages and Hotel entrusts, all or in part, an applicant's personal information to other parties, every effort is made to ensure that the third party will treat the information received as confidential and will manage the information accordingly.
6. Consequences of Not Submitting Personal Information

Applicants can choose not to submit all or part of their personal information, however applicants risk the possibility of being rejected by Trident College of Languages and Hotel for entrance into the college.
7. Manager in Charge of Personal Information

Dean of Trident College of Languages and Hotel, Kawaijuku-Gakuen Educational Foundation

To submit your application
or for further information
regarding the Privacy Policy,

Contact:

KAWAIJUKU-GAKUEN EDUCATIONAL FOUNDATION
TRIDENT COLLEGE OF LANGUAGES AND HOTEL
 (Former TRIDENT COLLEGE OF LANGUAGES)
JAPANESE DEPARTMENT

4-1-11, Meieki, Nakamura-ku, Nagoya 450-0002 Japan

TEL: 052-582-1775 FAX: 052-582-1782

<http://www.kawai-juku.ac.jp/j-lang/> E-mail: nihongo@tc.kawai-juku.ac.jp

—Office Hours : 9 : 0 0 ~ 1 8 : 0 0 (except for Saturdays, Sundays, and Holidays)—